

2nd May 2024

Dear Applicant,

Thank you for your interest in the post of Expressive Arts Dance/Drama Specialist at Riverside School. We look forward to receiving your completed application form.

The application form requests you to submit information in support of your application (your Supporting Statement). Please note that this should not exceed 2 pages of A4 in length.

Riverside School is committed to providing equality of opportunity and to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The post-holder will be required to adhere to the school's safeguarding procedures and policies and be seen to actively promote Riverside's safeguarding systems. All appointments will be subject to receiving satisfactory references; clearance of a full DBS check and satisfactory health clearance.

Please add an electronic signature to e-mail applications.

The closing date for applications is 9:00am on Monday 3rd June 2024. Interviews are provisionally scheduled for w/c 17th June 2024.

Application forms should be returned via e-mail to recruitment@riverside.bromley.sch.uk or by post to:

Naomi Walters
School Business Manager
Riverside School
Main Road
St Paul's Cray
Orpington
Kent
BR5 3HS

We look forward to hearing from you.



Yours sincerely,

Steve Solomons
Headteacher

Riverside School
Invites applications for the following post:
Expressive Arts Dance/Drama Specialist

Salary BR8 (£31,759 - £33,725 Pro rata approx. £27,621 – 29,331 pa)
Pro rata term time only; 36 hours per week, 39 weeks per year

Required Autumn term 2024

Are you ready to play your part in transforming the lives of children with complex needs and the lives of their families? Do you have the desire, dedication and drive to enable our pupils to find true fulfilment?

Do you share our passion for the Expressive and Performing Arts, knowing the transformational impact they can have? If so, we'd love to hear from you.

We are a forward-thinking and innovative all-age special school with a diverse population: our 350 pupils are based on four sites, St Paul's Cray, Beckenham, West Wickham and Phoenix (Bromley), in the London Borough of Bromley. Pupil, family and staff engagement is extremely important to us and we strive to involve the whole school community in making Riverside a happy, safe and truly exceptional place for our pupils to learn. Our talented, multi-disciplinary staff team have the highest expectations of our pupils and we aim to provide the kind of specialist education which families want for their children.

Our core values are at the heart of everything we do:

Aspiration Resilience Creativity Humility Integrity Trust Enthusiasm Courage Teamwork

They make up the acronym ARCHITECT to signify our passion for designing and building a school that will make an indelible mark on the world for generations to come; a school that will impact positively on everyone who enters, on people we may never meet, and in ways we may never know.

We see our pupils' time at Riverside School as just the first part of their journey and we want them to leave us at the age of 19 as confident, lifelong learners. We also want them to remember their time with us with great affection, with memories of life-enriching experiences and enduring relationships.

If you would like an informal discussion about this post, or would like to arrange a visit, please telephone Chantal Cook, Head of Expressive Arts on 01689 870519.

The closing date for applications is 9:00am on Monday 3rd June 2024. Interviews are provisionally scheduled for w/c 17th June 2024.

For further details and an application form please visit the Working at Riverside section of our website www.riversideschool.org.uk; contact the School on 01689 870519 or email recruitment@riverside.bromley.sch.uk

**LONDON BOROUGH OF BROMLEY
JOB DESCRIPTION**

Title: EXPRESSIVE ARTS DANCE/DRAMA SPECIALIST

Grade: BR8

Department: RIVERSIDE SCHOOL

Reports to: HEAD OF EXPRESSIVE ARTS

MAIN PURPOSE OF THE JOB

- Planning, delivering, assessing and reporting on Expressive Arts sessions for individuals / groups / whole classes
- Working collaboratively with internal and external colleagues to deliver excellence and innovation in the Expressive Arts

SUMMARY OF RESPONSIBILITIES AND DUTIES

- Use specialist Dance / Drama / Music skills / training / experience to support pupils
- Lead Expressive Arts sessions across different phases and sites
- Assist with the development and implementation of Pupil Learning Plans through the context of the Expressive Arts
- Establish productive working relationships with pupils, acting as a role model and setting high expectations
- Promote the inclusion and acceptance of all pupils within sessions
- Provide feedback to pupils in relation to progress and achievement
- Determine the need for, prepare and use specialist equipment, plans and resources to support pupils
- Support pupils working on a parallel curriculum as required.
- Work alongside colleagues in the Expressive Arts team to establish stimulating learning environments
- Be proficient in at least two Expressive Arts disciplines
- Work with teaching colleagues to embed Expressive Arts into lesson planning
- Monitor and evaluate pupils' responses to learning activities through observation and planned recording of achievement against pre-determined learning objectives
- Provide accurate feedback, reports and supporting evidence to colleagues about pupil achievement and progress
- Promote positive values and attitudes, dealing promptly with challenging situations in line with established policy
- Liaise with Expressive Arts partners and other relevant organisations to share best practice
- On occasion and as agreed, be flexible with working hours as per the requirements of specific projects
- Establish positive relationships with parents / carers, exchanging information, facilitating their support, access and learning and supporting home to school and partnership links
- Design, devise and lead performance pieces for live and recorded performance as agreed with the Head of Expressive Arts.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security and data protection, reporting all concerns to an appropriate person and sharing the school commitment to safeguarding.
- Be aware of and maintain confidentiality as appropriate
- Contribute to the overall values and aims of the school as detailed in the SDP
- Attend and participate in regular meetings
- Participate in training and other learning activities as required
- Recognise own strengths and areas of expertise and use these to advise and support others
- Recognise own areas for development and embrace further training opportunities

- Undertake planned supervision of pupils out of school hours
- Supervise pupils on visits and out of school activities as required
- Assist in the supervision, training and development of staff, students and volunteers

Safeguarding

Riverside School is committed to safeguarding and promoting the welfare of children and young people. There is an expectation that all staff share this commitment. The post holder will be required to adhere to the school's safeguarding procedures and policies and be seen to actively promote them in all aspects of his / her work.

Equal Opportunities

Riverside School takes its duty to eliminate unlawful discrimination, harassment and victimisation seriously. All staff are expected to share this commitment and foster good relations between different groups and treat all people associated with the Riverside community with dignity and respect at all times.

Health and Safety

Employees are required to work in accordance with the School's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties they come in to contact. In order to ensure compliance procedures should be observed at all times under the provision of safe systems of work through safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.

General notes

- (1) Job descriptions are subject to review.
- (2) The responsibilities listed above are the basic essentials of the post; it is always open to the post-holder to propose ways of extending these responsibilities

**LONDON BOROUGH OF BROMLEY
PERSON SPECIFICATION**

Title: EXPRESSIVE ARTS DANCE/DRAMA SPECIALIST

Grade: BR8

EXPERIENCE

- Experience working with children or young people with a range of additional and / or complex needs
- Experience of leading Expressive Arts sessions with a range of different groups and audiences

QUALIFICATIONS/TRAINING (Essential Requirements)

- Qualification and / or experience in the Expressive Arts / Musical Theatre industry
- Proficient literacy and numeracy skills

KNOWLEDGE/SKILLS (Essential Requirements)

- Ability to use choreographic dance skills and creative drama storytelling with confidence and competence to promote engagement and as part of performance work
- Ability to embody the 'spirit of excellence' as demonstrated in the Expressive Arts Department
- Ability to use Expressive Arts devices e.g. games, warm up activities, attention grabbers and icebreakers to create a positive climate for engagement
- Ability to work effectively with children and young people with additional and/or complex needs
- Ability to work constructively as part of a team, understanding roles, responsibilities, expectations and accountabilities
- Ability to self-evaluate learning needs and actively seek learning opportunities
- Ability to communicate effectively and relate well to children and adults
- Ability to adopt a flexible approach to a variety of issues and a willingness to listen to others
- Ability to analyse situations and support implement positive solutions
- Ability to remain calm and have a resilient approach whilst working under pressure
- Ability to work effectively with families and demonstrate a commitment to developing links between school, home and the community
- Working knowledge of relevant policies / codes of practice and awareness of relevant research and legislation
- Knowledge of curriculum and assessment frameworks within a special school context